

Loan Servicing Order Form

Client Contact Info (for this loan file order)

Company Name:		<i>(select one)</i>	Broker Direct Lender Other
Address:		SLS Acct. No.:	
		<i>(Existing Clients)</i>	
City	State	Zip	
Contact Name:	Additional Contact:		
Work Phone:	Work Phone:		
Cell Phone:	Cell Phone:		
Email:	Email:		

Lender Information (per the Note. For additional lenders, please use the additional Lender Form)

Lender Status:	<i>(select one)</i> Existing Lender New Lender	Existing SLS Lender Account #	
Lender Name:			
Amount Funded:	Funding Date:	% of Ownership:	
Address			
City	State	Zip	
Work Phone	Cell Phone:		
Email	SS#/Tax ID:		

Borrower Information

Borrower or Company Name:			
Contact First Name:	Last Name:	SS#/Tax ID:	
Co-Borrower Name:	SS#/Tax ID:		
Mailing Address (Street):			
City:	State:	Zip:	
Phone / Home:	Work:	Cell:	
Borrower Email:	Co-Borrower Email:		

Loan Information (for additional properties, please use the additional Property Form)

Loan Number:		Interest Rate:		<input type="checkbox"/>	Sold Rate:	
Skim Splits <i>(Difference of Note rate vs. Sold Rate)</i>	Pay to SLS Account No.:	% of Skim	Pay to SLS Account No.:	% of Skim		
Loan Amount:	Payment Frequency:	Loan Priority:				
Interest Charged on	<input type="checkbox"/> Full Loan Amount <input type="checkbox"/> UPB <i>(unpaid principal balance if loan not fully funded)</i>			Current UPB :		
Closing Date:	1 st Payment Date:	Maturity Date:				
Property Address:	Property Type:					
Property City:	Property State:	Property Zip:				
Property APN:	Loan Type:	Occupancy:				
Property Value:	Late Charge %:	Days Until Late:				
SLS Late Fee %: <i>(Per Servicing Agreement)</i>	Lender Late Fee %:	Originator/Client Late Fee %:				
Servicing Paid by: <input type="checkbox"/> Lender <input type="checkbox"/> Borrower <i>(must be in the loan agreement, payable to lender)</i> <input type="checkbox"/> Other						

SLS Held Funds *All funds must be made payable to Superior Loan Servicing.*

<input type="checkbox"/> Interest Reserves	Amount:		# of Months:	
<input type="checkbox"/> Construction/Rehab Hold Back	Amount:			
<input type="checkbox"/> Other:	Amount:		Description:	
Additional Funds not held by SLS (please describe) :				

Borrower ACH All ACH enrollments must include an SLS Borrower executed ACH form along with the submitted documents for the service to be activated.

Bank Account Name: <i>(Name as it appears on your statements)</i>				
Account Type:		Account Number:		Routing Number:
1 st Debit Date:		Monthly Debit Day:		Frequency:
Debit Amount:	As billed by SLS each month to the borrower per the monthly statement			

Notes – Please enter any additional notes or information for this loan

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Impound Accounts Please complete the separate Impound setup form and submit with the additional required documents below if applicable.

Required Documents *Please submit the following documents along with your order to Boarding@slsbox.com. - Note / Deed of Trust or Mortgage / Final Closing Statement / Evidence of Insurance / All other collection related documents – Personal Guaranty, Riders or Addendums to the Note or Deed of Trust, Back End Fee Agreements, rehab/construction draw agreements.*

For SLS Internal Use Only

Categories:				
Multiple categories are separated using “,” (i.e. “Active;New Boarding”)			Booking Date:	
SLS Late Fee %:		Lender Late Fee %:		Originator/Client Late Fee %:
SLS Servicing Fee:				
SLS Minimum Service Fee:				